



Real Estate Asset Management Analyst

Summer 2022

Location: Washington, DC

The Pinkard Group is a private real estate investment and development firm that is seeking a bright and motivated candidate to fill an Analyst role that offers significant potential for advancement and the opportunity to join an exciting firm entering its next stage of growth. The Analyst would work directly with Principals and senior members of the firm on existing investments and current development projects.

Position Responsibilities:

- Work directly with senior team members of the firm to implement business plans for each investment
- Evaluate economic impact of various property level initiatives or major leasing events
- Prepare investment reports for delivery to investment partners and lenders
- Oversee annual budgeting process and track performance versus budget
- Work with the leasing, property management and accounting teams to ensure optimal property performance
- Assist in the execution of current development or re-positioning projects including conceptualizing design, interacting with consultants, securing entitlements/permits, budgeting and financial analysis
- Work across property types and through the various stages of an investment's life cycle

Candidate Background and Qualifications:

- Strong work ethic, integrity, and an ability to thrive in an ever-changing entrepreneurial environment
- One to three years of prior work experience in real estate with a developer, REIT, property management firm, bank, real estate broker, real estate advisor, mortgage lender, insurance company, or investment firm
- Entrepreneurial mindset, a self-starter who can function independently and collaborate as part of a small team
- Financial modeling experience and Excel capability – familiarity with real estate specific software such as Argus, MRI and/or Yardi is a plus
- Strong academic record and demonstrated leadership qualities through academic or extracurricular experiences
- Proactive, detail-oriented work habits with a commitment to a high-quality work product
- Developed verbal communication and written presentation skills and demonstrated critical thinking ability
- Working knowledge of the greater Washington, DC real estate market is preferred

The Pinkard Group offers a stimulating and entrepreneurial working environment, a collaborative culture predicated on teamwork first and a commitment to maintaining the highest ethical standards. The right candidate will be afforded significant potential for advancement within the firm.

Compensation: Salary plus discretionary bonus – total compensation will be commensurate with experience

To Apply: Please send your resume and cover letter to careers@pinkardgroup.com